

Vidya Vikas Education Trust's
VIDYA VIKAS UNIVERSAL COLLEGE, MUMBAI- 400 064
APPLICATION FOR THE CANCELLATION OF ADMISSION & REFUND OF FEES

Date: _____

To,
The Principal
Vidya Vikas Universal College
Malad (West)
Mumbai: 400 064.

Respected Sir,

I was admitted to this College for the Course _____. I want to cancel my admission as I am seeking admission to class/course at _____/ changing my place of residence at _____.

I, therefore, request you to cancel my admission and return my Original Documents and refund fees as per rule. I enclose herewith the original fee receipt issued to me by the college.

My particular are as follows:

Name: _____ Class: _____ Div ____ Roll No _____

Fee Receipt No. _____ Dated _____.

Address: _____

Mobile No. _____ Email _____

My Refund of Fees Cheque to be drawn in favor of _____

Parents/Guardian Signature _____

Students Signature _____

FOR OFFICE USE ONLY

Cancellation of Admission: GRANTED/NOT GRANTED

Principal Signature _____

Received Original Document:

1) Marksheet 2) Passing Certificate 3) Leaving Certificate 4) Any Other

Student Signature _____

REFUND OF FEES

Enrolment Fees sent to Mumbai University: YES / NO

If paid, Challan No. _____ Dated: _____

Total Fees Received ₹ _____

Less: Fees Deducted as per Rule

Enrolment Fees paid to the University ₹ _____

Other Fees paid to University ₹ _____

Any other Fees ₹ _____

Net Amount to be Refunded ₹ _____

Refund Cheque No. _____ Dated: _____

Receiver's Name _____ Sign with Date _____

PRINCIPAL SIGNATURE